

**Board of Review  
Tuesday, May 6, 2025  
5:00 p.m. at City Hall**

Members Present: Richard Evans, Jane Fude, Jim Ronge, Mayor Dan Wegener, Meagan Buchda- Clerk  
Treasurer  
Also Present: Nick Marcks – Bowmar Appraisal, Inc.

Board of Review was called to order at 5:00 p.m., and roll call was taken.

**Confirmation of Appropriate BOR and Open Meetings Notices**

The Clerk stated the Open Book and Board of Review Meeting notice was published in the Watertown Daily Times on March 19<sup>th</sup>, 2025, and was posted in the three customary places in the City plus the City Hall door, more than 15 days prior to the meeting.

**Election of Chairman**

Fude/Evans to nominate Dan Wegener as Chairman.  
Buchda asked 3 times for additional nominations.

Fude/Evans moved to cast a unanimous ballot. Motion passed.

Dan Wegener assumed the Chairman position.

**Election of Vice Chairman**

Evans/Ronge to nominate Jane Fude as Vice Chairman.  
Buchda asked 3 times for additional nominations.

Evans/Ronge moved to cast a unanimous ballot. Motion passed.

Jane Fude assumed the Vice Chairman position.

**BOR Member Training**

Clerk stated that herself the Clerk/Treasurer and Alderwoman Jane Fude viewed training material UW Extension Local Government Education Program. Eligible members were entered and certified on the State website.

**Ordinance for the confidentiality of income and expense equipment.**

Clerk stated this is covered with Juneau City Ordinance 2.16.010(D)

**Review of New Laws:**

No new laws.

**Adoption of Policies: THIS WAS ADOPTED IN 2020 AND SHOULD NOT BE ON THE AGENDA.**

**Filing and Summary of Annual Assessment Report by Assessor's Office.**

Open Book was held on April 29<sup>th</sup>, 2025, from 10:00 a.m. to 12:00 p.m.  
Assessor's affidavit was signed on May 6<sup>th</sup>, 2025.  
Assessment notices were sent to property owners on April 18<sup>th</sup>, 2025.

**Discussion /Action - Certify all corrections of error under state law (Wis.Stat § 70.43).**

NONE

**Discussion /Action - Verify with the Assessor that open book changes are included in the assessment roll.**

Assessor verified all changes were made.

**Allow taxpayers to examine assessment data.**

NONE

The tape recorder was turned off at 5:06 p.m.

**During the first two hours, consideration of:**

- a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause. NONE
  - b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court. NONE
  - c. Requests to testify by telephone or submit a sworn written statement. NONE
  - d. Subpoena requests, and NONE
  - e. Act on any other legally allowed or required BOR matters. NONE
- 1. Review Notices of Intent to File Objection. NONE
  - 2. Proceed to hear objections, if any and if proper notice/waivers given, unless scheduled for another date.
  - 3. Consider/act on scheduling additional BOR Date(s). NONE
  - 4. Adjourn (to future date if necessary)

The tape recorder was turned back on at 6:58 p.m.

Ronge/Fude to close the Board of Review at 7:00 p.m. and to adjourn the meeting. Motion carried.

Minutes Reported By:

Meagan Buchda, Clerk/Treasurer