

Utility Commission Meeting
Monday, April 7, 2025
6:00 PM at Utility Office Building

Members Present: Robert Affeld, Ross Canniff, Dave Gratton, Bart Coons, Dick Evans, Mayor Wegener, Nick Gahlman, Alex Smudde

Members Absent: none

Also Present: Laurie Runyan

- I. The meeting was called to order at 6:00 PM and roll call was taken. Motion by Coons/Gratton to approve the agenda. Motion carried 5-0. Motion by Affeld/Canniff to amend agenda moving Item 5C to 5A. Motion carried 5-0.
- II. Motion by Gratton/Coons to approve the minutes as amended from the previous meetings. Motion by carried 5-0.
- III. Public Appearances/Comment. Brad Stuczynski from MSA to discuss water/chlorine issues.
- IV. Monthly Business:
 - A. Approve Vouchers and Checks. Motion by Canniff/Coons to approve payment of WPPI Invoice for \$259,551.37 and checks of \$356,678.17. Motion carried 5-0.
 - B. Review Prior Month Income Statement.
 - C. Council Acts Affecting Utility. None
 - D. Consumption Loss.
 - E. Review Totals of Delinquent Customers. Winter moratorium is over. Disconnects will be 4/16.
- V. Report of Officials:
 - A. Water/Wastewater Superintendent
 1. Review, discuss and possibly approve water quality investigation proposal from MSA. Alex reviewed the issues we're having with chlorine taste/odor in the water, presented a diagram illustrating averaged results of varying chlorine dosages. Brad explained possible treatment options: shock chlorination, chemical rehab, and reducing biofilm. A more costly option is to change out the well's media. After lengthy discussion, commission suggested continuing with the unidirectional flushing plan provided by MSA to possibly reduce biofilm.
 2. Projects Update. New dishwasher in lab is installed. Working with a new foreman from Staab. In performance testing of oxidation ditch, nitrogen exceeded acceptable levels, now back in range with new raw pumps; 1 pump was slow, check valve seized up, our crew repaired it and it's back up to speed. The underground water and sewer is done on E Oak St project. Had the DNR inspection of all 3 wellhouses, no violations. A hydrant by GlasFloss was run over, cost to replace going through driver's insurance. Attended the WRWA conference last week. A curb stop was damaged during construction, builder will be paying for replacement.
 - B. Utility Accountant

Audit went well. Put an insert in this bill about our scholarships offered. Pam sent out 150 disconnect letters for April. Spectrum replaced phone system equipment, phones are working better now. Will be getting estimates on carpet for the conference room, will be replaced along with the lobby carpet.

C. Electric Superintendent

1. Discuss Industrial Substation ATC Work and Possible Substation Additions/Improvements (Request scheduling special meeting to discuss further). Discussion on securing the reliability of our transmission system by adding a disconnect switch to the Industrial substation and ATC's involvement.
2. Projects Update. Replaced lights by tennis/basketball courts with LEDs and installed new timer. Existing poles on E Oak and Miller St are down; will be putting in 2 poles and sidewalk on Miller St; petroflex is going in. ATC job: J&R started work, reset junction across field on Hwy 26 to Fairfield; ATC paid invoice for materials. We were able to get switchgears from another vendor so we can continue with the ATC and Fair St jobs. Nick K and Dylan had school last week/next week. Repaired fault on Western. Repaired valve on vac trailer. Attended MEUW roundtable, good discussions. Had a scheduled outage at GlasFloss, added new fire protective service and upgraded fuse size. MEUW board of directors meeting is tomorrow, will be discussing MEUW's vision, safety training and legislations.

VI. President: Nothing to report.

VII. Mayoral Comments: Emphasized the importance of the water situation, and also reaching an agreement on the transmission reliability.

VIII. Old Business: none

VI. New Business: none

Motion by Gratton/Coons to adjourn meeting at 8:00 pm. Motion carried 5-0.

Minutes recorded by: Laurie Runyan