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**Common Council**  
**Tuesday, March 11, 2025**  
**7:00 PM at City Hall**  
**MINUTES**

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Members Present: Richard Evans, Jane Fude, Dave Gratton, James Ronge, and Mayor Wegener  
Members Absent: Kay Marose  
Also, Present: Meagan Buchda, Andrew Griggs, Robert Affeld

The meeting was called to order at 7:00 p.m.

The Pledge of Allegiance was recited, and roll call was taken.

***J. Fude* motioned and *D. Gratton* seconded to approve the agenda. Motion carried.**

***J. Fude* motioned and *D. Gratton* seconded to approve the minutes of previous meetings. Motion carried.**

***R. Evans* motioned and *J. Fude* seconded to approve the minutes of intervening meetings with the amendment to the Public Works minutes. Motion carried.**

**Public Comment Regarding Agenda Items:** Robert Affeld was present to discuss his concerns with the delay of posting the meeting minutes. Clerk Treasurer Buchda stated that the City Hall does not always receive the minutes right after the meeting, and that we do our best to post as soon as we get them. M. Buchda reminded Affeld that the meeting minutes are just drafts until approval from the committees/council.

**Communications:** Mayor Wegener read a letter of resignation from Amy Wolter-Recreation Committee member. Mayor Wegener wanted to thank her for her service.

***D. Gratton/J. Ronge* motioned to approve \$747,177.73 in checks and \$435,384.00 in electronic payments. Motion carried 4-0.**

**Reports of Officials:**

- A. **Mayor:** Construction Company are wanting to get in and start the E. Oak Street reconstruction in the next few weeks.
- B. **Clerk/Treasurer:** We are preparing for our Workman's Comp Audit; our City Audit is just about complete.
- C. **Written Reports:**
  - 1. [Building Permits Report](#): No questions.
  - 2. [Police Department Report](#): No questions.
  - 3. [Juneau Fire and Rescue Report](#): No questions.
  - 4. [Juneau EMS Report](#): No questions.

**Reports of Committees/Commission/Boards:**

- A. **Library Report**

1. Chairman Report – C. Schuett reported that they just finished up their annual report. Circulation breakdown, 17% of checkouts are electronic, the bulk of it is still the physical materials housed in the library. The library had 216 programs last year with an attendance of 2281. Our all-ages programs are still the most popular.

**B. Plan Commission**

1. Chairman Report – No Meeting

**C. Finance Committee –**

1. Chairman Report- Evans reported that the committee talked about the policy about paying officials from the Recreation committee. City received legal advice stating that if the official works for other communities we can pay them as a vendor, if the official only works for the City of Juneau they would need to be paid through payroll. We decided to follow the legal advice and table the recreation committee's policy. We reviewed and approved the gathering plaza lease with Dodge County. Meagan reviewed the status of the 2024 borrowed funds. She also reviewed the status of the ARPA funds. We also talked about the ongoing phone issues that the City is having.
2. **Evans motioned and Gratton seconded to Approve Resolution 65-2024 (Approve Gathering Plaza Lease Agreement with Dodge County).** Motion carried 4-0.

**D. Personnel Committee**

1. Chairman Report – J. Ronge reported that the committee went into closed session, and they approved a police officer's resignation. Committee also approved amending the personnel policy. Evans noted that the minutes needed to be amended as well as the numbering was off. Motioned by Evans seconded by Ronge to amend the minutes. Motion carried 4-0.
2. **Ronge motioned and Gratton seconded to Approve Resolution 64-2024 (Approve to Amend Personnel Policy Handbook-Paid Time-201 Hours of Work #1) Motion carried 4-0.**

**E. Public Safety**

1. Chairman Report – No meeting.

**F. Public Works**

1. Chairman Report – D. Gratton reported that the committee discussed the weight limits on Center Street. It was decided that this was improperly done this will be discussed at another meeting. We discussed the welcome signs for Juneau, there are other businesses that are interested. We discussed Excel Engineering to help us with the water issues at the Wild Goose estate.

**G. Cable TV**

1. Chairman Report – *No Meeting, still working on getting the OWLS set up.*

**H. Community Development Authority**

1. Chairman Report – No meeting.

**I. Recreation Committee**

1. Chairman Report – Mayor Wegener discussed that members of the committee and Gail Amsler conducted interviews to find the City a new Recreation Director.

**J. Utility Commission Report by Common Council Representative**

1. Chairman Report – *R. Evans* reported the commission approved change orders for the treatment plant upgrade. Talked about having an open house for the community sometime this summer. Nick reported that the apprentices are doing very well in school. Alex reported that he is working on the chloride smell in the water.

**Old Business:**

**New Business:**

- A. Approve Provisional Licenses (45 days): Kaitlynn Baumgartner  
Recommended Denial: None
- B. Approve Regular Bartender's License for 2024 (Expires June 30<sup>th</sup>, 2025)  
Recommended Approval: Kaitlynn Baumgartner  
Recommended Denial: None

**Motion by J. Fude Seconded by D. Gratton to approve provisional operator's license. Motion carried.**

**Motion by J. Fude and seconded by J. Ronge to approve regular operator's license. Motion carried.**

**Adjourn Meeting: *J. Ronge* motioned, and *J. Fude* seconded to adjourn meeting at 7:48 p.m. Motion carried.**

Minutes Reported By:

Meagan Buchda