
Recreation Committee Meeting
Wednesday February 19, 2025
5:30 at Juneau Community Center
MINUTES



Members Present: Kara Erstad, Kay Marose, Wendy Jo Smedema, Jennifer White
Members Absent: Amy Wolter
Also Present: Mayor Dan Wegener and Gail Amsler

1. This meeting was called to order at 5:32 pm, and roll call was taken.
2. Smedema motioned and White seconded to approve the agenda. Motion carried.
3. Smedema motioned and White seconded to approve minutes from the January 15, 2025, meeting.
4. Public Appearances or Comments: None
5. Review, Discuss, and Approve Process/Procedure for payment of Game Officials.

Challenges for recruiting and paying game officials were discussed.

Discussion: Chair shared her conversation with the City's auditor regarding the payment of officials. The auditor said she was not an expert in the area and suggested the council might consider a policy to pay the officials. She also stated that if the City has a legal opinion to make game officials employees, that opinion should include the specific legal basis the opinion was based on. No such legal cite for the opinion has been provided to the committee.

Marose/Smedema – motion to remove pay scale of officials from the city wage scale and re-name it "Payment Fee Guidelines for Game Officials" Motion carried.

Marose/Smedema – motion to approve the POLICY AND PROCEEDURE FOR PAYING GAME OFFICIALS (draft) with noted changes. Motion carried.

6. Reconsider and Possibly Rescind the creation of a contingency fund based on additional information.

White/Erstad motion to rescind the creation of a contingency fund that was passed last month. Motion carried. Chair shared the emails regarding the concession fund and its usage with the committee members. The members felt that at this point we would make no changes to that fund.

7. Review, Discuss, and Determine the process and timeline for the hiring of a new Recreation Department Director.

The committee agreed to the following: After the February 28th deadline for applications, Amsler and Marose would review all applications and forward top prospects to White. A meeting is scheduled for Monday, March 10th to conduct interviews with applicants at city hall so the committee can use the conference telephone. White will contact applicants regarding interview process and decide the specific interview question to be used. Marose will send out agenda for meeting.

8. Appoint a contact person from the Recreation Committee that can provide updated information to City Hall.

Gail Amsler and Jenny White will serve as contacts for city hall after March 16th until a new chairperson is appointed to the Recreation Committee.

9. Gail Amsler continues to open the community center and take calls. She has been in contact with Cathy Firari from the Chamber about the possibility of coordinating an Easter Egg hunt.
10. Recreation Director Report: Position vacant
11. Old Business: Chair gave update on keyless entry. Chair also reported that the Personnel Committee's position on the October 11th letter sent to Jacob regarding overtime, was specifically to Jacob and not pertinent to the position. Since the position is hourly it would then fall under the current overtime rules as stated in the Personnel Policy.
12. New Business: Wendy Jo Smedema will contact Kevin Kleuger regarding any soccer registrations that need to be put in Team Sidelines. Gail will deliver any registration fees to City Hall.
13. Date and Time set for next meeting: March 10, 2025, at 5:30 pm.
14. White motioned and Erstad seconded to adjourn the meeting at 6:54 pm. Motion carried.

Minutes Reported by:
Kay Marose